



JOB DESCRIPTION

Position:	Project Manager	FLSA:	Exempt
Reports To:	President	Location:	Office & Field

SUMMARY OF POSITION

This position will guide construction teams to complete on projects to complete in a timely manner within financials budget and safety standards.

In this position, you:

- Develop and effectively manage project schedules and project scope
- Coordinate with general contractors and subcontractors thorough the various phases of project
- Manage changes in project scope from the original plan
- Attend pre-construction and on site project meetings as required
- Represent company with customers/owners and other contractors to provide engineering and cost data regarding project feasibility
- Manage full Profit and Loss aspects of contracts (costs, billings, and collections) in order to maintain profitability goals and positive cash flow
- Develop and maintain long-term relationships with customers, consultants, general contractors and subcontractors
- Analyze completed projects to compare estimated costs to actual costs and determine the reason for any discrepancies

JOB REQUIREMENTS

Project Manager Qualifications:

- 5+ years of project management or engineering experience in commercial/industrial plumbing, HVAC, and sheetmetal projects
- Strong multi-tasking skills
- Visualize objects in three-dimensions from plans and drawings
- Great communication skills
- Strong computer/technology skills
- Self-motivated and effective in a team oriented environment
- Strong conflict resolution skills & problem solver